

# Tennessee Fire Chief's Association Fire Chief of the Year Award

## INTRODUCTION

This award, the most prestigious honor the Tennessee fire service can bestow upon its chief fire officer executives, was conceived to recognize truly outstanding fire chiefs whose actions and leadership in their profession, home, community, and country serve as an example and challenge for all other chief fire executives throughout Tennessee.

## PURPOSE

The purpose of this award is to recognize a Fire Chief who has provided unparalleled service to the Tennessee fire and emergency services and, in doing so, has greatly enhanced the visibility and awareness of the fire service profession.

## AWARD CRITERIA

Two awards will be presented annually: one for Career Fire Chief and one for a Combination/Volunteer Fire Chief.

- A **volunteer fire chief** is defined as one who earns his or her principal livelihood by some means other than serving as a fire chief, even if the position of chief carries some compensation.
- A **career fire chief** is defined as one who earns his or her principal livelihood as a fire chief.
- **In each category, the status of the fire department as a whole – paid, volunteer or combination – is not considered.**
- Individuals who are eligible for nomination and selection as Fire Chief of the Year are limited to active fire chiefs (organization head) of fire rescue agencies. Previous Fire Chief of the Year winners are not eligible for additional nomination.
- Selection criteria will emphasize leadership, innovation, professional development, integrity, service to the public and contributions to the fire service as a whole.
- All of a nominee's fire service activities and accomplishments will be considered. A nominee's command role at a major emergency incident alone, while relevant, will not be enough to place that individual into contention for the award.
- All nominees must be a member in good standing with the Tennessee Fire Chief's Association

## NOMINATORS

Any member, in good standing, of the Tennessee Fire Chief's Association may nominate a candidate for the award of Fire Chief of the Year.

All nominations must comply with criteria below.

## **NOMINATION DEADLINE**

Deadline for nominations packages to be received is the close of business on June 1, annually.

## **NOMINATION FORMAT**

**Format officially submit the nomination(s):**

1. Complete the **official nomination form**.
2. State in writing why the chief officer is deserving of this award. Remember, this is a lifetime achievement award, not one specific incident.

## **NOMINATION SUBMITTAL**

The nomination form and supporting documents comprise the entire documentation for a candidate's nomination. Neither the nominee nor anyone representing him or her is to contact any member(s) of the Fire Chief of the Year Committee or Board of Directors once the nomination has been made and before the final selection has been made. Any violations of this will subject the nominee to disqualification.

Nomination of candidates for the TFCA Fire Chief of the Year, by policy, must be registered via email or by postal mail on the proper form to the TFCA Secretary. Only properly submitted documents will be reviewed for submission, with no exceptions.

The TFCA is not responsible for submissions received past the deadline.

## **FIRE CHIEF OF THE YEAR COMMITTEE**

The Fire Chief of the Year Committee will consist of the immediate three past presidents of the TFCA and the chair of the volunteer committee. The senior-most past president shall be the chair of the committee. If for some reason an immediate past president or the volunteer committee chair is unable to serve, the current president shall appoint a member, who shall be confirmed by the Board of Directors.

## **SELECTION PROCESS**

Each nomination package will be reviewed by the Fire Chief of the Year Committee. The TFCA reserves the right to omit any award for just cause.

After the complete nomination packages are reviewed and discussed by the Fire Chief of the Year Committee, the Fire Chief(s) of the Year selections will be determined. Once the selections have been

made, the TFCA President (or his/her designee) will notify the recipients (if necessary) to advise them that they have been selected. The notification will only be made if need to allow for the winners to make plans to attend the TFCA Annual Conference to receive the award. **The individual notifying the recipients will stress the importance of keeping the selections confidential, except for those closest to the recipients (i.e., Spouse, City Manager, etc.) until the winners are officially announced and recognized during the conference.**

The winners of the Fire Chief of the Year Award and all nominees will receive an official letter from the TFCA congratulating them on their nomination for this prestigious honor.

#### **AWARD WINNERS**

The award winner(s) for the TFCA Fire Chief of the Year will automatically be submitted as nominee(s) for the Southeastern Association of Fire Chief Fire Chief of the Year Award. The submittal(s) will take place the year immediately following the year of the award.

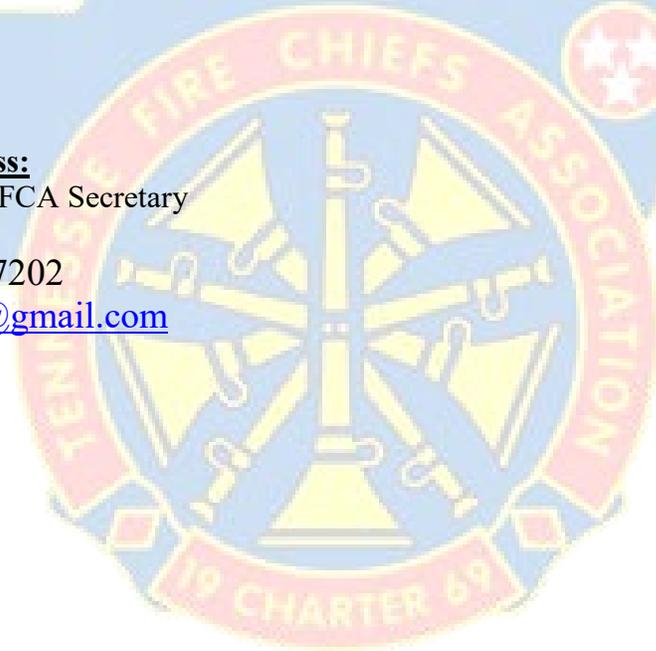
#### **Submission address:**

Barron Kennedy, TFCA Secretary

P.O.Box 25052

Nashville, TN 37202

[Bkennedy8795@gmail.com](mailto:Bkennedy8795@gmail.com)



**Nomination for the  
Tennessee Fire Chiefs Association  
Fire Chief of the Year Award**

**Information on Nominee**

Name of nominee: \_\_\_\_\_

Nominee's rank and position: \_\_\_\_\_

Name of nominee's department: \_\_\_\_\_

Nominee's department address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone numbers: Work \_\_\_\_\_ Home \_\_\_\_\_ Fax \_\_\_\_\_

E-mail address: \_\_\_\_\_

Nominee's total years in the fire service: \_\_\_\_\_ Total years in current position: \_\_\_\_\_

Nominee's Status: Career \_\_\_\_\_ or Volunteer \_\_\_\_\_

**Information on Person Submitting the Nomination**

Nomination submitted by: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone numbers: Work \_\_\_\_\_ Home \_\_\_\_\_ Fax \_\_\_\_\_

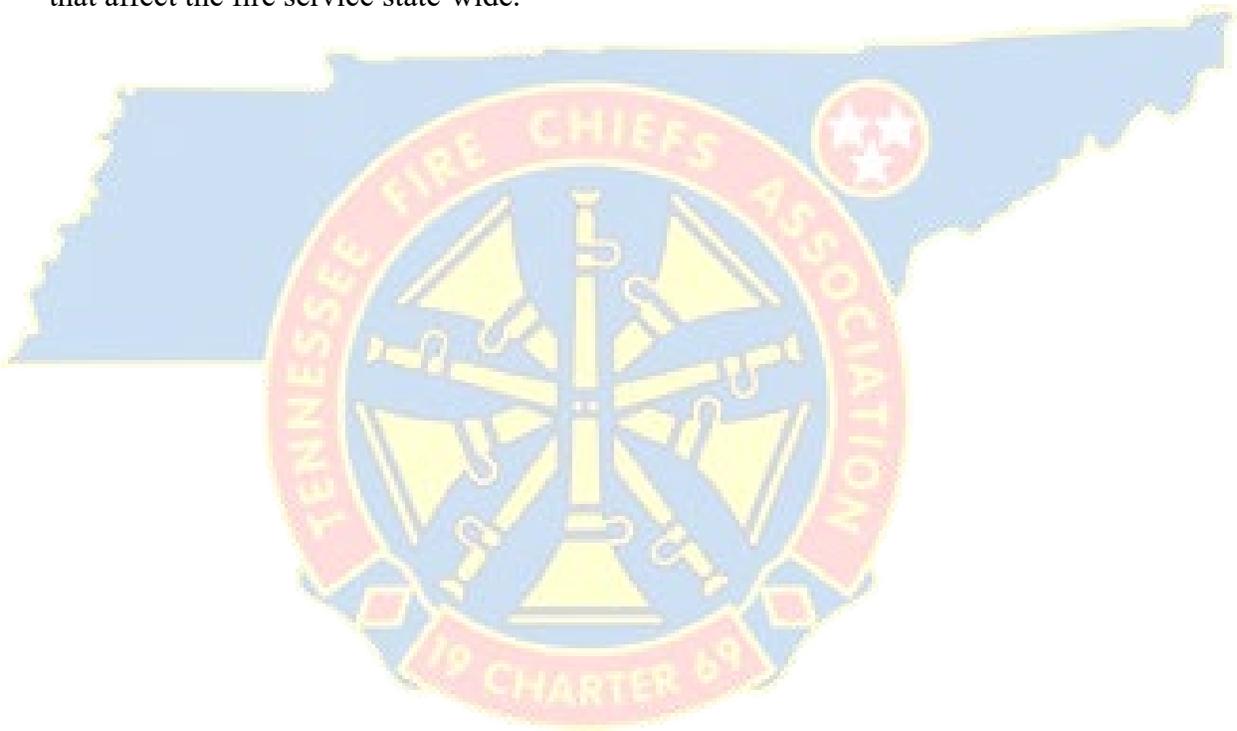
E-mail address: \_\_\_\_\_

Office Use Only: Date nomination received: \_\_\_\_\_ Received by: \_\_\_\_\_

## Abstract

Use this section to describe the project or program in detail. Each question must be answered. Read each question carefully and be concise in your answers. Place particular emphasis on the innovative techniques or approaches used, the leadership skills demonstrated, and the successful outcome or results of the program. Be specific on how the results have benefitted the local fire department or community and of their actual or potential impact on the fire service in general. You may use separate sheets to reply, but answer all questions in sufficient detail to understand fully the relevant programs or actions.

1. Describe in detail the program(s) or action(s) the nomination is being made for. Examples: Fire prevention programs, fire safety education programs, public/private partnerships, campaigns promoting fire safety and/or the fire service, fire fighter safety and survival programs, significant programs of great benefit to a local community, or programs or actions that affect the fire service state-wide.



2. Describe the implementation of the program(s) or action(s) within the community or the state. Explain why they are of significant benefit, how they provide unparalleled service to the Tennessee fire and emergency services, and how they greatly enhance the visibility and awareness of the fire service profession.



3. Gives examples and/or documentation of the successful results of the program(s) or of the impact they have had, or will have, on fire and emergency services in Tennessee.



4. Describe the evaluation methods and results showing the impact and success of the program(s) or action(s).



5. Outline the status of the program(s) and or action(s) along with any future plans.



Emailed nomination are preferred.

Submit completed nominations to:

Barron Kennedy, TFCA Secretary

[BKennedy8795@gmail.com](mailto:BKennedy8795@gmail.com)

OR

PO Box 25052

Nashville, TN 37202